



Assignments related to WP 1 Coordination

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| 1. To facilitate and coordinate the implementation of the activities at national and regional level included in the WP2, WP3 and WP4. Project Coordination (Travel) | Done |
| 2. To liaise regularly with the national Focal Points in order to perform the activities. | Done through internet communications. |
| 3. To transfer the budget as agreed in the attached work plan for each activity to the corresponding national project partners. | Done, according with delivered reports. |
| 4. To participate in the project management meetings and steering committee. | Done, participation at V Steering Committee Meeting held in Lima, Peru. |
| 5. Promote and present the project at regional level through CPPS own network and communication/dissemination mechanisms. | Done in all regional meetings assisted by CPPS and by CPPS web page. |
| 6. Miscellaneous/Sundries/Communication. | Done |

Assignments related to WP 2 Data Management

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| 1. To assist countries in identifying IODE National Coordinator for DM and IM, and in appointing a SPINCAM national data centre/or existing NODC in charge of the national atlas. | Done, Panama is formalizing the NODC with IODE. |
| 2. To inform IOC of the SPINCAM national data centre/or existing NODC, including key personal. | Done at III Steering Committee Meeting held in Santa Marta in 2010 |
| 3. To assist countries in facilitating the meetings of national Data & Information Management coordination groups. | In progress by countries |
| 4. To assist countries in the preparation of top-level catalogue of national data holdings | In progress by countries |
| 5. To assist countries in the identification of national metadata structure | Done in the Regional Meeting to adopt unified metadata structure and standard parameters and by technical advises from CPPS Atlas developer. |
| 6. Participation in the creation of the Technical Working Group coordinated by ODINCARSA; this should include the IODE national coordinators, NTFP and trained experts. | Done |
| 7. To assist countries to ensure national data & information management groups are operational and include the NODC, IODE national coordinators and NTFP. | Done, Panama is formalizing the institution to IODE. |
| 8. To ensure that countries apply the Geonetwork application for spatially referenced regional and national data and metadata for the Atlas. | Done, decided in the Regional meeting to adopt unified metadata structure and standard parameters. |
| 9. To assist countries in the implementation of information management activities in close interaction with IODE IM national coordinators. | In progress by countries |
| 10. To assist countries in the population of the national metadata base. | In progress by countries |
| 11. To assist countries in the selection of suitable data sets for processing, including geographic scope and scale (areas should be comparable between countries). | Done, during the Regional Meeting on prototype atlases/e-repositories and by continuous technical advices from CPPS Atlas developer |
| 12. To assist countries in the establishment of Ocean Data Portal national data provider nodes | In progress by countries |
| 13. To assist countries in the preparation of Prepare national e-repository together with IODE IM national coordinators. | In progress by countries |



14. To assist countries in the process data sets and archive based on inputs provided by IODE on formats, best practices and standards (examples).	In progress by countries
15. To assist countries in the preparation of national and regional atlas shapefiles/WMS for the agreed indicators.	Done by continuous technical advices as central node of Regional Atlas
16. To assist countries to agree on national atlas mapping technology.	In progress by countries
17. To assist countries in the preparation of the National Atlas.	In progress by countries
18. To assist countries with the delivery of products and communications to continue the development and activities of the Regional Atlas.	Done by continuous technical advices as central node of Regional Atlas.
19. Establish the SPINCAM Regional Atlas service and data portal, including regional e-repository.	In progress, this activity will be accomplished according the information submitted by the countries.
20. To host, start-up and maintain the regional Atlas/data portal in cooperation with IOC/IODE.	Started and ongoing maintenance by CPPS.
21. To Startup regional e-repository.	In progress by CPPS
Assignments related to WP 3 National Indicators Development	
1. Define a common methodology and formats to calculate national indicators and the five agreed regional indicators.	Done
2. To calculate the adopted indicators by each partner countries.	In progress by countries
3. Communicate the indicators' results to a wide public (not only specialists) and receive feedback.	In progress by countries
4. To organize National Technical Workshops to define the sheets and the Report of the State of the Coast together with the policymakers.	In progress by countries
5. Production of the sheets and the Report of the SoC (together with NODC).	In progress by countries
6. Technical and Political Conference.	Done, just by Colombia
7. Design, produce and promote educative and diffusion material for population's qualification.	Colombia and Panama developed a diffusion material
8. Development of public awareness materials on subjects related to ICAM.	Colombia and Panama developed awareness material
9. To organize National Workshops with local stakeholders and end users for the SPINCAM products.	Done by Colombia and Peru, in progress for the other countries
Assignments related to WP 4 Regional Indicators Development	
1. To prepare outreach materials (brochure, posters, CDs, etc)	Done, Poster presented in the Regional Conference
2. To organize Regional Conference (End of Project)	Done in Lima Peru, 31 May 2012